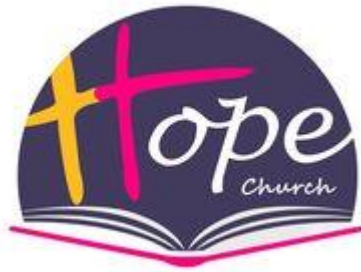


The Church of Scotland

KIRKCALDY HOPE PARISH
CHURCH OF SCOTLAND
KIRKCALDY



RECEIPTS AND PAYMENTS ACCOUNTS
2023

Congregation No: 251536

Charity No: SC012756

Reference and Administrative Information

Charity Name: Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy

Charity Registration Number: SC012756

Congregation Reference No: 251536

Contact Address: Gordon Thomson
28 Craigearn Avenue
KIRKCALDY
Fife
KY2 6YS

Trustees: Trustees include all members of the Kirk Session. Details of trustees who served during the year ending 31 December 2023 are listed on the next page.

Principal Office-bearers

Minister: Rev Josh Milton

Session Clerk: Mr Gordon Thomson

Church Treasurer: Mr Graham Johnston

Outreach Worker

Mrs Lauren Jones

Independent Examiner

Mrs Kathleen Henderson, 11 Craigievar Gardens, Kirkcaldy, Fife, KY2 5SD

Bankers

Bank of Scotland, PO Box 10, Kirkcaldy, Fife, KY1 3PA

Reference and Administrative Information

The following Elders served as trustees during 2023

Margaret Bell	Joan Gallo	Joyce Leggate	Anne Stalker
Elizabeth Bradley	David Gatongi	Christine McMurray	George Thomson
John Bulloch	Kenneth Gilbert	William McMurray	Gordon Thomson
Rosemary Campbell	Graham Grubb	Josh Milton	
Fiona Cunningham	Eleanor Haddow	Sandra Naylor	
Barbara Currie	Graham Johnston	Graeme O'Malley	
Maureen Forrester	Maureen Johnston	Moira Rowan	

Emeritus Elders

The undernoted Elders resigned as trustees prior to 1 January 2022

Fay Cunningham	Sheena Hardie	Elizabeth McNamara	Harry Rae
Margaret Blair	Margaret Knight	Nicola Morgan	George Mowatt
James Swan	Kathleen Galloway	Donald Kirk	Wendy Sinclair
Elizabeth Pringle	James Hardie	Joshua Doherty	Beatrice Doherty

Trustees' Annual Report

Year ended 31 December 2023

Structure, Governance and Management

Governing Document

The Church is administered in accordance with the terms of the Deed of Constitution (Unitary Form).

Recruitment and Appointment of Trustees

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills. The minister, who is also a member of the Kirk Session, is elected by the congregation and inducted by Presbytery.

Organisational Structure

The Kirk Session which is chaired by the Minister and meets a minimum of five times a year is responsible for all affairs within the church. In 2023 the Kirk Session met 7 times. Certain responsibilities are delegated to Committees as appropriate.

Objectives and Activities

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond.

Kirkcaldy Hope Church and the Community

Our parish covers a large area in the North West of Kirkcaldy with a population of around 17,300 people, with resident numbers having increased in recent years due to the new housing built between the present estates and the A92 road. Our parish has had the largest population of any parish within Fife Presbytery although the merging of parishes elsewhere may mean that some emerging parishes may exceed this number. Much of the parish comprises a linked series of housing estates built in the 1950s and 1960s. 60% of the housing is owner occupied, with the social rented sector accounting for 32%. Parts of the parish are in the 10% of the most deprived areas in Scotland.

Kirkcaldy Hope Church evolved from the union of Templehall Church and Torbain Church which took place on Wednesday 24th February 2021. The Templehall Church building was opened in 1956 and the Torbain Church building in 1969. Initially the united congregation was known as Templehall and Torbain United Parish Church with services taking place on an alternating basis between the two buildings. Details of the rebranding as Kirkcaldy Hope Church and simultaneous consolidation of the ministry base within the former Torbain building from September 2023 are described in the overview of 2023 below.

Overview of 2023:

The major focus of the year has been the consolidation of our ministry base into what was formerly the Torbain Church building and which from September 2023 was renamed to be Kirkcaldy Hope Church.

During August a series of special services of thanksgiving were held in what were then our Templehall building and Torbain building in order to mark the legacies of the ministries of both former churches.

Much work was involved in the transition period between former Templehall & Torbain United Parish Church and in the establishment of Kirkcaldy Hope Church. This included reaching an agreement with NHS Fife for their hiring of the Templehall building as a vaccination centre. Preliminary discussions with Fife Council also took place with regard to their future aspiration of extending housing development into the area currently occupied by Templehall Church.

A major rebranding exercise has taken place in order to promote our new church identity. This has involved new external signage, redecoration of vestibule and halls within Hope Church and considerable work in the production of videos for online promotion in addition to substantial coverage in the local newspaper and Church of Scotland media platforms.

We continue to develop our mission work as can be seen below in our 2023 highlights. In our ministry team we are fortunate to have an allocation of a part-time Community Outreach Worker supplementing our full-time minister and this has greatly facilitated the growth in our outreach engagement.

An average of 60 people attended worship on a typical Sunday with fluctuations occurring depending upon seasonal influences.

Communion during 2023 has generally been celebrated on the first Sunday of every alternate month and anyone who loves the Lord including children can participate. As noted below various services traditionally marking particular events such as Remembrance Sunday as well as Easter and Christmas services were held. A few services were led by members of the Worship Team and congregation and the Guild led a few additional services such as the Guild Carol Service in December.

21 funerals were conducted which included both church members and also non-members resident within the parish.

Hope Church is also developing its online ministry and considerable advances have been made in this regard during 2023. By the end of the year our online services were almost reaching an average of 200. Three special online worship services received an average of 600 views each. Three travelog worship services received an average of 400 views each

Short Christmas messages from our Minister were very well received. The Christmas Eve message had more than 2,000 social media views. We aim to build further upon our online ministry presence as an integral part of taking our Christian message to the wider community.

Our website www.kirkcaldyhopechurch.com is regularly updated in order to provide online users with a useful and topical reference point containing full information about our activities and services.

Highlights of 2023:

January:

- Agreement reached to establish a “telephoning pastoral care team” to keep in regular touch with members who are no longer physically able to attend church services but who would value regular phone calls from a specific member of the telephoning team
- Our Community Outreach Worker launched our Toasty Torbain initiative (funded by Fife Council through Fife Voluntary Action) where the Torbain small hall is open from 12pm on Mondays and Tuesdays with the opportunity to get something warm to eat/drink and play board games/puzzles or read
- The MP for Kirkcaldy, Neale Hanvey, visited our Bairns a Blether and a Brew Group and spoke with Minister and Outreach Worker and the volunteer helpers and of course many of those attending the group and he was greatly impressed and heartened to see at first hand the positive contribution which the church is making in reaching out to the local community.

Neale expressed his full support for the outreach work which the church does and will do and he is keen to keep in regular contact and to assist us in our endeavours wherever he can

February:

- The Christian organisation KART (Kirkcaldy Area Reachout Trust) provided an activity day out of Torbain on 15th February
- Josh our Minister and Lauren our Outreach Worker accepted a request to give a 30-minute video presentation to the meeting of Fife Presbytery on 18th February under the title of “Moving on from a Union”
- New “taster videos” to promote upcoming Sunday services were introduced initially featuring the Minister outlining the theme of the next service and giving an open invitation to attend it
- On Monday 20th February we were able to use some of our Fife Presbytery mission grant funding to hold our first paediatric first aid class. The class was fully booked up with lots of mums wanting to attend the next one. The mums learned the basics of first aid to help them feel confident on what to do if their child has an accident or health condition. It was really well received by the mums and another session has been booked for early March
- A “Beetle Drive” was held within our Torbain building on 24th February

March:

- From 1st March “Toasty Torbain” sessions were altered to Wednesdays 11.30 to 1.30
- Guild “World Day of Prayer” service held on Friday 3rd March within Templehall Sanctuary
- During March funding from the Presbytery Mission Grant enabled our Outreach Worker to attend a baby massage instructors course leading to her hosting baby massage courses on Monday afternoons for which there has been great demand
- A Household Hardship voucher scheme to help those of our church and community in most need was also introduced by means of the grant funding
- Guild Coffee Morning held on Saturday 11th March within Templehall hall
- Stated Annual Meeting took place after worship on Sunday 12th March in Templehall Sanctuary
- On Wednesday 22nd March Fife Presbytery met to discuss urgent business which included our Kirk Session’s unanimous agreement to proceed and to secure an early sale and leaseback of the Templehall building and to conclude an early agreement with NHS Fife for the use of parts of the church building as a vaccination centre and for the congregation to retain the rental income

April:

- **Easter Services 2023:**
 - Palm Sunday: 2nd April – Café Church, Templehall hall
 - Maundy Thursday: 6th April – Informal Communion, Templehall hall
 - Good Friday: 7th April, Templehall hall
 - Easter Day: 9th April, Templehall Church
- Our Community Outreach Worker continues as one of the leaders of the JAM Scripture Union group at Fair Isle Primary school which meets on a Tuesday lunchtime.
- The long-standing Weekly Sunday Bible Reader’s Rota was accompanied by the introduction of an Intercessory Prayer Rota for every Sunday from 2nd April
- A new Community Group called “Torbain Tuesday Social Group” run by Alzheimer Scotland meets weekly in Torbain Small Hall 10am-12 noon on Tuesdays from Tuesday 4th April. The group is for anyone living with dementia or experiencing memory difficulties including their families and friends.

- Easter Mission in conjunction with KART was held 12th-14th April 10am-12 within Templehall hall which went very well with 30 children attending
- “Healthy Harmonies” NHS Fife Choir concert in Templehall took place on Friday 21st April
- New boilers installed in Torbain building on Monday 24th April

May:

- Christian Aid Service held on Sunday 14th May within Torbain church
- Torbain “Spring Clean” took place on Monday 15th May
- Christian Aid Quiz held on Friday 19th May within Torbain hall
- Annual Spring Fayre held on Saturday 27th May in Torbain hall

June:

- New “Call-A-Day” regular phone calling service to frailer members implemented on Thursday 1st June
- A series of “Vestry Time” 30-minute sessions to enable members of the congregation to express worries or grievances was introduced on Tuesday 6th June in Torbain
- KART Annual Family Funday held on Saturday 10th June at Torbain. This included face-painting, archery, circus skills, inflatables, hand massage, tea/coffee etc
- Congregational Meeting held on Sunday 11th June after worship at Torbain for discussion and vote on proposal to rename the church to become “Hope Church” (administrative name – Kirkcaldy: Hope Parish Church of Scotland) from 1st September 2023. Proposal was carried by majority vote.
- Our proposed new name of Hope Church (legal name Kirkcaldy: Hope Parish Church of Scotland) was approved by Fife Presbytery at their meeting on Saturday 17th June and the Legal Department of Church of Scotland have actioned the 42 day process for the new name to be registered with the Scottish charities registrar OSCR.
- The 115th Fife Scout Group held a coffee morning on Saturday 17th June at 10am in Torbain building
- During week commencing Monday 19th June enhancements to the Audio Visual System in Torbain were implemented
- Also during week commencing Monday 19th June enhanced security measures were implemented by NHS Fife contractors at Templehall. Also the fridges for vaccines were delivered
- The Bairns, Blether and a Brew Summer Party took place on Monday 26th June (a morning and an afternoon session)
- Torbain sanctuary was completely filled to capacity on the morning of Thursday 29th June when the whole of Fair Isle Primary School (c.400 in total) attended for their end of term Assembly. This was hosted by Josh our minister who also serves as chaplain to the school
- A new initiative of bi-monthly Social Afternoons for elderly parishioners incorporating an act of worship, entertainment and afternoon tea was implemented on Thursday 29th June

July:

- From week commencing Monday 3rd July the NHS Fife vaccination programme for the utilisation of Templehall building was implemented
- A fortnightly Summertime Group was launched on Wednesday 5th July to enable those who attend the Over 60's club to get out during the summer months and have a chance to socialise
- The Guild held Cream Tea Afternoons in Templehall hall on every Friday during July
- The baptism of Harrison Bennison took place in Templehall on Sunday 6th July
- Our Community Outreach Worker and volunteers from our congregation assisted at the KART/SU Summer Camp at the Scripture Union Centre near Kinross from 9th July when 32 children from the Kirkcaldy area spent three days having fun and frolics. Trail Biking!

Archery! Bungee Trampoline! King Swing! Games! Challenges! Inflatables! as they explored Joseph and the Triumph of Grace

August:

- On Sunday 6th August, our Treasurer, Graham Johnston revived for one last time the former Templehall tradition of a 6.30pm informal café service in the West Wing at Templehall Church. This included fun, singing, bible study, prayer, tea, coffee and cake
- On Thursday 10th August the second bi-monthly Social Afternoons for elderly parishioners took place incorporating an act of worship, entertainment and afternoon tea
- On Sunday 13th August, appropriately in giving thanks for the heritage of former Templehall Church we welcomed Dreena White the wife of former minister the late Rev Brock White together with their daughter Caroline who gave a talk on her missionary work in Pakistan and also their son Neil who gave some recollections of growing up in the area as a son of the manse
- On Monday 14th August a new weekly (outwith Winter) all age gentle walking group called "Steps of Hope" was introduced
- On Saturday 19th August an externally provided Stamp and Postcard Fair took place in the Templehall Hall
- Sunday 20th August was the last service in our Torbain Building under the Templehall & Torbain United banner as we continued to give thanks for our heritage. The service included a Video message from former Torbain Church minister, Rev Ian Elston, as unfortunately for health reasons Ian was unable to attend the service in person
- Volunteers from the church tidied up and repainted the vestibule at the Torbain building during weeks commencing 21st and 28th August prior to our first service as Hope Church on 3rd September. This has enabled us to give the area a bright welcoming appearance in keeping with our future vision.
- Sunday 27th August was the last Sunday Morning service in our Templehall Building. Former Templehall Church minister Rev Tony Fowler took part in the preaching at this service. A Soup & Sweet Lunch was held in the Church Hall following the service. A final service of thanksgiving for our Templehall Church took place at an additional 6pm. service in Templehall with representatives of Fife Presbytery on Sunday 27th August. Tea and coffee was served after this historic occasion

September:

- Sunday 3rd September was our first service under our new name of Hope Church. This and future services are being held in the former Torbain Church building. Also from this Sunday the offerings will be uplifted during the services. Following the service a formal "opening ceremony" took place at the main entrance into the building where a ribbon was cut to mark the occasion
- Much promotion of the new church name took place in newspapers and online platforms including our website and Facebook
- A "Beetle Drive" was held on Friday 15th September in the church hall
- The Guild Dedication Service took place on Sunday 17th September
- The first of a series of Saturday morning training sessions for Workplace Chaplaincy Scotland took place within Hope Church from Saturday 30th September

October:

- The primary school lunch clubs with which our Community Outreach Worker is involved in association with KART continue to thrive. The club at Fair Isle Primary has 20 children and 25 children have signed up to the (new) Torbain Primary club.
- From Sunday 8th October until Thursday 12th October the church halls were repainted by the Fife Community Service Payback Team

- A Harvest Thanksgiving Service led by our former Ordained Local Minister, Brian Porteous, took place on Sunday 15th October with food and monetary donations being collected for transmission to Kirkcaldy Foodbank

November:

- On Sunday 5th November following our Communion Service a retiring collection was taken for donations to Brechin Flood Relief in aid of families most affected by the recent storm and associated flooding
- Our annual Remembrance Day service took place on Sunday 12th November.
- We received £500 in Scottish Book Trust funding for our Scottish Book Week event
- 46 boxes and 3 large bags of hand knitting, other items of clothing and toiletries as well as cash donations were collected and delivered for the Blythswood Care Christmas appeal
- During week commencing 20th November new, modern signage was installed at various points on the exterior of our church building
- On Saturday 25th November the annual Christmas Fayre was held in the church hall
- On Sunday 26th November we had the uniformed organisations Annual St Andrew's Day service at which our Guest Speaker was James Campbell, CEO of Blythswood Care who gave a talk about the charity and the annual shoebox appeal
- Towards the end of November several members and friends of the congregation thoroughly enjoyed a week's pilgrimage to Iona

December:

- The Guild organised and hosted a Christmas Coffee Morning on Saturday 2nd December
- On Sunday 3rd December our service included the Ordination of Dr David Gatongi as an Elder of the Church
- On Friday 8th December the Guild Carol Service took place in the Church with pupils from Torbain Primary School performing several carols and other festive songs
- On Sunday 10th December our guest preacher was Rev Fiona Smith, Principal Clerk to the General Assembly of the Church of Scotland
- Lauren, our Community Outreach Worker, again secured Warm Spaces Grant Funding enabling this provision to be reintroduced within Hope Church on Thursdays from 14th December 12-2 for free soup and a sandwich, warm space, crosswords, colouring and crafts.
- On the afternoon of Thursday 14th December a short act of worship, Christmas Lunch and entertainment including a Christmas Quiz was provided to over 50 of our regulars who attend our bi-monthly social afternoons
- On the evening of Thursday 14th December a Christmas Sing Along took place featuring the NHS Choir "Healthy Harmonies" who use our premises for their rehearsals
- On Friday 15th December, our minister Josh Milton in his capacity as school chaplain led the whole-school end of term assembly at Fair Isle Primary School
- £490 was recently raised by the annual appeal on behalf of Leprosy Mission
- Around 100 Christmas Goody Boxes were given/delivered to elderly and vulnerable members
- On Sunday 17th December our guest speaker was Rosalind Taylor, Architect – Tod & Taylor. She gave a presentation on options for the future building needs of the church
- On Monday 18th December the Bairns, Blether and a Brew Christmas Party was held. It was attended by 55 children and 60 accompanying adults
- Christmas Services:
Sunday 17th December – Candle Lit Evening Service was held at 6.30pm which reflected upon the difficult nature of this time of year for those who have experienced bereavement or other concerns

Sunday 24th December – In the morning at 11.00am. we enjoyed a Nativity Service with members of the congregation playing the key characters of the Christmas Story. A Christmas Eve Candle Lit Service was held at 6.30pm

Sunday 25th December – Christmas Day Service (Torbain), 10.00 am.

Future Vision:

An immediate priority in conjunction with Presbytery and the General Trustees is to refurbish our church building to make it fit for purpose and to be the focal point of the community for worship and community activities. It will be a safe haven for all in need, have a strong team of paid and voluntary workers and be an all age, all week inclusive venue working in partnership with all relevant organisations.

Our Ministerial Vision can be summarised as follows:

- **Our ultimate goal is to lead every person closer to God**
- **Transforming lives**
- **Progressing in our Christian journey**
- **To be more like Jesus.**

Utilisation of our Sanctuary, Halls and Session Room as at 31st December 2023:

Sanctuary:

Worship on Sundays at 1100-1200

Occasional additional uses of the Sanctuary take place during the year to accommodate end of term school assemblies, Area Guild Services, additional Easter and Christmas services etc.

Halls:

Bairns, a Blether and a Brew Group for babies and toddlers 0-4yrs, meeting on Mondays and Thursdays – morning – weekly both days

Baby Massage for mums and their children, meeting on Mondays – afternoon – weekly

Wee Wrigglers for mums and their children under 2s, their older pre-schoolers in other hall meeting on Wednesdays – morning – weekly

Kirk Session Meetings on Tuesdays – evening – one meeting on alternate months

Church Guild meeting on Fridays – afternoon – weekly

Lego Club for children and accompanying adults, meeting on Saturdays – morning – weekly

Post worship fellowship on Sundays – lunchtime - weekly

Hope Seniors Social Afternoon with worship, lunch or afternoon tea and entertainment, meeting on Mondays – afternoon – one event on alternate months

Hope Social Group (led by Alzheimer Scotland) meeting on Tuesdays – morning – weekly

Over 60s Group meeting on Wednesdays – afternoon – alternate weeks

Hope Warm Space meeting on Thursdays – externally funded – lunchtime – weekly during Winter season

Carpet Bowling Group meeting on Thursdays – afternoon – weekly

Brownies, for girls aged from 7-11, meeting on Wednesdays – evening – weekly

Guides, for girls aged 10 to 14, meeting on Wednesdays – evening – weekly

Rainbows, for girls aged 5 to 7, meeting on Thursdays – evening – weekly

Slimming World (external group hire), meeting on Tuesdays – afternoon and evening (3 sessions) – weekly

Kirkcaldy Stamp and Postcard Club (external group hire), meeting on 1st and 3rd Wednesdays of each month – afternoon

NHS Fife “Healthy Harmonies” Choir (external group hire), meeting on Thursdays – evening – weekly

Childrens Birthday Parties (external hires) on Saturdays – afternoon – normally 1 or 2 per month
At least one School Holiday Mission Event for young people which spreads over most of a week takes place during the year supplemented by the occasional part-day event in collaboration with Scripture Union/Kirkcaldy Area Reachout Team Partner Organisations)

Both of our halls and kitchen are also used for "one-off" events such as Burns Supper, Spring Fayre, Summer Family Fun Day, expected revival of very occasional Café-style additional afternoon or evening services, Christmas Fayre etc.

Session Room:

Count Team and Finance Administration meeting on Wednesdays – morning – weekly

Praise Band Rehearsal on Wednesdays – evening – weekly

Church Meetings on Thursdays – morning – most weeks

Lindores Tenants and Residents Association meeting on Thursdays – afternoon - monthly

MSP's Surgery (external hire) on Fridays – evening – monthly

Local Councillor's Surgery on Saturdays – morning – monthly

Workplace Chaplaincy Scotland – around 15 2-hour business or training sessions per year

Ad hoc meetings such as minister meeting bereaved families, committee meetings. Also, routine photocopying and administrative tasks

The 115th Scout Group which is affiliated to the church, meets in the Group headquarters situated in Chapel Road, Kirkcaldy.

The Group consists of:

Beaver Colony for 6-8 year olds, which meets on Thursdays

Cub Pack for 8 to 10 and a half year olds which meets on Wednesdays

Scout Troop for 10 and a half to 14 year olds which meets on Thursdays;

Explorers for 14 to 18 year olds which also meets on Thursdays.

Financial Review

The Templehall and Torbain United Parish Church was formed on 24th February 2021 by the union of the former Templehall Parish Church and Torbain Parish Church. Kirkcaldy Hope Church became the new name for Templehall and Torbain Parish Church on September 1st, 2023

Roundings: Please note that the accounts are shown in whole pounds; as a result, there can be issues in the totals shown in pages 16 to 22.

Communication Enhancement Fund: Following the induction of our Minister the trustees set aside £2,500 in this temporary designated fund. The purpose of this fund is to facilitate the purchase of items required to complement the style of worship and interaction with the wider parish.

Church Development Fund: There remains an outstanding loan of £30,000 to be repaid to the General Trustees. This has been discussed with the Trustees comprehensively in 2023 and it is expected that this will be taken from the monies held by the General Trustees (see Appendix)

Church Outreach Fund:

The Cora Fund and the Warm Spaces Fund were used effectively to the benefit of the recipients of both these funds.

The success of the Warm Spaces has seen us successfully reapply for further funding for 2024

In 2023 members of the congregation donated the following amounts-

- £200 to the Blythswood Care and numerous filled shoe boxes
- £250 to support the work of Carolyn White (Operation Mobilisa) in Pakistan
- £154 to the Brechin Flood Fund
- £250 C of S Syria Appeal
- £80 to Kirkcaldy Food bank

With Kirk Session approval these donations were passed to the relevant organisations.

Contributions from Church Organisations: During 2023 the following organisations contributed to the general funds of the congregation.

- Guild - £1300
- 36th Brownies - £400
- Guides - £300

The Wee Wrigglers and Bairns a Blether and a Brew group donated on a weekly basis, resulting in a gross total of £2426 to 31st December 2023

The Lego Club contributed £111 to the Outreach and £180 Development Fund.

The Carpet Bowls Club donated £235 to the General Fund

It is also recorded that the Stamp Cub donated £563 to the General Fund

Gift Aid: During 2023 a total of £11,339 was received from HMRC through the Gift Aid Scheme. This included claims for Q2/23 Q3/23 Q4/23 Q1/24.

Transfers Between Funds: The following transfers were made.

General Fund – Transferred £12,500 to the Fabric Fund

General Fund – Transferred £10,000 to the Outreach Fund (as per Presbytery reduction of M&M)

Warm Spaces Fund-Transferred £1600 to the General Fund

Outreach Fund – Transferred £16000 to the General Fund

Ministry & Mission Allocation: All payments for 2023 were fully paid at year end.

End of Year: At end of year all payments were up to date.

Reserves Policy It is the Trustees' policy to hold reserves of at least three month's expenditure including designated funds. At the year end the Church held unrestricted cash funds of £32842 This amount is more than expected expenditure over all funds for the first quarter of 2024.

MDS Salary Contribution It is noted that a payment was made in 2023 towards the salary of the MDS Worker which concluded this matter and we are now up to date with our contributions and this contribution is paid quarterly.

One building From September 1st, 2023, the Templehall Building was closed as a place of worship with Kirkcaldy Hope Church now working out of the Carron Road buildings only. The Templehall contracts were terminated from that point and the Trustees are now only responsible for the maintenance of the building.

NHS Partnership We have let the Beaulie Place Halls to NHS Fife from July 2023 and from September we let the buildings exclusively to NHS Fife for the use as a vaccination centre. This contract was established through the work of key Trustees led expertly by the Rev J Milton which has resulted in a minimum weekly income where all costs for the Beaulie Site are met by NHS Fife.

Lets Income A note for the Trustees that the Let income of £14725 is exclusively from the use of church hall and associated rooms ie kitchen toilets only. It does not include any of the other Church properties ie Manse or Sanctuary.

Insurance Claim An insurance claim was made for the boiler and flood damage in the Carron Road building This came to £28571 and is shown in the accounts as both an income and expenditure. It is noted that this matter was dealt with swiftly and professionally by the Property team led by Bill McMurray.

Grant A grant from Book Club was obtained for the end of 2023 amounting to £500. This will be effectively managed in 2024.

Donation It is also recorded that a donation was provided by the Blair Family which was used with the Family agreement to purchase an additional organ to enhance our musical capability.

Trustees' Annual Report (cont)

Year ended 31 December 2023

Statement of Trustees' Responsibilities

The members of the Kirk Session must prepare financial statements which give sufficient detail to enable an appreciation of the transactions of the Church during the financial year. The members of the Kirk Session are responsible for keeping proper accounting records which, on request, must reflect the financial position of the Church at that time. This must be done to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 and the Regulations Anent Congregational Finance approved by the General Assembly of the Church of Scotland in 2007. They are also responsible for safeguarding the assets of the Church and must take reasonable steps for the prevention and/or detection of fraud and other irregularities.

Approved by the Trustees and signed on their behalf,

Gordon Thomson
Session Clerk

5th March 2024

Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy SC012756

Independent Examiner's Report to the Trustees of Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy

I report on the accounts of the charity for the year ended 31st December 2023 which are set out on pages 16 to 23.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention [~~other than disclosed below*~~]

1. which gives me reasonable cause to believe that in any material respect the requirements:
 1. to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 2. to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Kathleen Henderson
11 Craigievar Gardens, Kirkcaldy, Fife, KY2 5SD
19 March 2024

Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy

Receipts and Payments

Year ended 31 December 2023

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total 2023 £	Total 2022 £
Receipts				
Donations (incl tax recovered)	62258	7272	69530	69994
Activities for Generating Funds	1870	0	1870	1697
Bank & Deposit interest	1402	0	1402	222
Investment income	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	65530	7272	72802	71913
Rental of premises	14725	0	14725	11904
Other receipts	1626	16	1642	2169
Grants	500	0	500	11450
Insurance Refund	<u>28571</u>	<u>0</u>	<u>28571</u>	<u>0</u>
Total Receipts	<u>110952</u>	<u>7288</u>	<u>118240</u>	<u>97436</u>
Payments				
Costs of generating funds	450	0	450	510
Charitable activities	<u>109786</u>	<u>13570</u>	<u>123356</u>	<u>94728</u>
Total Payments	<u>110236</u>	<u>13570</u>	<u>123806</u>	<u>95237</u>
Excess of Receipts over Payments for the year before transfers	716	[6282]	[5567]	2198
Transfers	7600	[7600]	0	0
Excess of Receipts over Payments for the year	<u>8316</u>	<u>[13883]</u>	<u>[5566]</u>	<u>2198</u>

Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy

Statement of Balances

At 31 December 2023

	Unrestricted Funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
<u>Bank & Deposit Balances</u>				
Bank & deposit balances brought forward	24525	34339	58864	56664
Movement in year:	8316	[13882]	[5566]	2200
Excess of Receipts over Payments for the year				
Bank & deposit balances carried forward	<u>32841</u>	<u>20457</u>	<u>53298</u>	<u>58864</u>
 <u>Investments at market value</u>				
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 <u>Assets</u>				
Float (Cleaner)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
 <u>Liabilities</u>				
General Trustees Loan	<u>0</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>

The accounts were approved by the Kirk Session on 5th March 2023.

For and on behalf of the Kirk Session

Session Clerk

Treasurer

Kirkcaldy Hope Parish Church of Scotland, Kirkcaldy **Notes to the Accounts**

1 Trustee Remuneration and Related Party Transactions

- Mr Ronald McLean, who is the son-in-law of former trustee George Mowatt, provided contracted cleaning services at a cost of £3,410. This was approved by the Kirk Session and the payment was at the standard rate applicable to the work.
- Mr Gary Cunningham, who is the son of trustee Fiona Cunningham, is the proprietor of CF Securicom. During 2023 he was contracted to service the church alarm system and received payment of £60. This represented a significant cost saving.
- Rev Josh Milton received assistance with gardening maintenance and a contribution to a heating bill generated by a faulty thermostat. These amounted to £360 and £65 respectively.
- Ms Shona Thomson, who is the daughter of trustee Gordon Thomson, received a payment of £72 for the provision of cleaning services to cover sickness absence. This payment was at the standard cost.
- No other trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year.

2 Movements in Funds

	At 1 January 2023 £	Receipts £	Payments £	Transfers £	At 31 Dec 2023 £
Unrestricted funds					
Designated Fabric Fund Designated	601	32918	45951	12500	69
Communications Fund	1367	0	0	0	1,367
General Fund	22557	78034	64285	[4900]	31406
	<u>24525</u>	<u>110953</u>	<u>110236</u>	<u>7600</u>	<u>32842</u>
Restricted funds					
Development Fund	3981	180	0	0	4161
Outreach Fund	18335	2654	3075	[6000]	11914
Cora Fund	5000	0	3350	0	1650
Warm Spaces Fund	4700	0	2767	[1600]	333
Over 60 Fund	240	612	538	0	314
Benevolent Fund	538	0	250	0	288
Flower Fund	257	23		0	280
Mission Fund	100	75	0	0	175
Leprosy Mission Fund	12	536	490	0	57
Guild	1178	3206	3100	0	1284
	<u>34341</u>	<u>7287</u>	<u>13571</u>	<u>[7600]</u>	<u>20456</u>
Total funds	<u>58866</u>	<u>118240</u>	<u>123807</u>	<u>0</u>	<u>53298</u>

Purposes of Designated Funds

Fabric Fund: The Trustees have set aside funds for the maintenance of the Church property

Communication Enhancement Fund: The trustees have set aside funds for the enhancement of the Ministers communication both in terms of worship and temporal matters.

Purpose of Restricted Funds

Development Fund: This fund has been established to assist with the cost of major development projects relating to the church buildings. This includes, replacement of existing roof, improvement of disabled access, changes to halls suite, upgrade of heating system and electrical wiring.

Benevolent Fund: This is a fund to be used on an ad-hoc basis for donations to charities, good causes or people in need locally, nationally or internationally.

Over 60 Fund: This fund contains monies raised by the Church Over 60s Group. Monies in this fund can only be used at the discretion of the Over 60s Group.

Outreach Fund: This fund has been established to hold monies specifically raised for outreach work in the community and to support our MDS worker. This fund has also been used to enhance our outreach work through digital channels and to enhance our visibility professionalism and participation through social media platforms.

Cora Fund: The trustees have created this fund to hold monies from a Cora Foundation grant which must be disbursed to people in the community who are in financial hardship.

Warm Spaces Fund: The trustees have created this fund to hold monies from a Fife Voluntary Action grant to provide warm spaces for people in energy poverty.

Mission Fund: The trustees established this fund for money raised to support the work of our Missionary partners and other missionary work at the discretion of the Kirk Session.

Leprosy Mission Fund: The trustees established this fund to hold monies raised by the Friendly Hour and also money raised for the Leprosy Mission. Monies in this fund can only be used to support The Leprosy Mission.

Flower Fund: The trustees established this fund for monies donated specifically for the provision of flowers for Sunday Worship and distribution to members who are elderly, bereaved or ill.

Guild Fund Guild Fund is managed and controlled by Members of the Guild exclusively.

3 Analysis of Donations	Unrestricted	Restricted	Total 2023	Total 2022
	Funds	Funds		
	2023	2023		
	£	£	£	£
WFO Scheme (non Gift Aid)	4769	0	4769	9143
Gift Aid Donations (GADs)	26,636	0	26,636	30613
Tax Recovered on GADs	11,339	0	11,339	12833
Fabric Donations	3629	0	3629	3687
Ordinary Offerings (Open Plate)	1707	0	1707	917
Other donations	14178	7272	21450	12810
	62258	7272	69530	69994

4 Analysis of Payments

Costs of generating funds

Offering envelopes	450	0	450	520
	450	0	450	520

Charitable activities

Ministries & Mission allocation	26542	0	26542	31669
Presbytery dues	1506	0	1506	1593
Missionary Work	672	0	672	2033
Manse Relocation	0	0	0	2376
Outreach Activity	0	3075	3075	3861
Minister's travel	1608	0	1608	602
Pulpit Supply	100	0	100	267
Fabric repairs/maintenance	13682	0	13682	17079
Locum Salary	1820	0	1820	8194
Fabric insurance repair	28571	0	28571	0
Rates	2460	0	2460	413
Worship and Comms	1808		1808	1133
Robes	0	0	0	300
Heat and light	9756	0	9756	6206
Insurance	3698	0	3698	3515
Cleaning Services & Material	6616	0	6616	6349
Printing, stationery, postage / IT	4721	0	4721	4207
Other expenses	6227	10494	16721	4919
	109787	13569	123356	94716
Other payments				
Purchase of assets	0	0	0	0
Purchase of investments	0	0	0	0
	110237	13569	123806	95236

5 Minister's Stipend

All Church of Scotland congregations contribute to the National Stipend Fund which bears the costs of all ministers' stipends and employer's contributions for national insurance, pension and housing and loan fund. Ministers' stipends are paid in accordance with the national stipend scale, which is related to years of service.

For the year under review the minimum stipend was £30,135 and the maximum stipend (in the fifth and subsequent years) £37,032.

6 Collections for Third Parties in 2023

- Members of the congregation raised £1072 to support the work of Christian Aid. This was passed directly to Christian Aid and is not reflected in these accounts. £1010 was raised in 2022
- Donations for the work of Operation Mobilisa, CoS Syria Appeal, Foodbank, Brechin Flood Appeal and the Blythswood Shoe Box Appeal were made. These are detailed in the Financial Review.
- Members of the congregation also donated items of food to the Kirkcaldy Foodbank throughout the year.

7 Congregational Organisations

The funds of groups and organisations falling under the direct control of the trustees are included in the general fund section of these accounts. At end of year no additional funds were held at year end by any of the following groups

- Bairns Blether and a Brew
- Lego Club
- Wee Wrigglers
- Carpet Bowls

APPENDIX

FUNDS HELD ON BEHALF OF THE CONGREGATION BY THE CHURCH OF SCOTLAND GENERAL TRUSTEES

	2023	2022
<u>CAPITAL ACCOUNT</u>	£	£
Credit Balances held at 31 December at cost	<u>£260,367</u>	<u>£260,367</u>
Market Value of Balances at 31 December	<u>£0</u>	<u>£0</u>
<u>TEMPORARY ACCOUNT</u>		
Debit Balance at 31 December	<u>[£172,311]</u>	<u>[£166,661]</u>
<u>REVENUE ACCOUNT</u>		
Credit Balance at 31 December	<u>£10659</u>	<u>£1355</u>

Our Buildings



*Kirkcaldy Hope Church
Kirkcaldy: Hope Parish Church of Scotland*

www.kirkcaldyhopechurch.com

*Scottish Charity No: SCO12756
Congregation No: 251536*

